

**Democratic Services**

Riverside, Temple Street, Keynsham, Bristol BS31 1LA  
Telephone: (01225) 477000 *main switchboard*  
Direct Lines - Tel: 01225 394358 Fax: 01225 394439  
Web-site - <http://www.bathnes.gov.uk>

**Your ref:**

**Our ref:**

**Date:** 7 June 2012

**E-mail:** [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

**To: All Members of the Re-Structuring Implementation Committee**

Councillor John Bull  
Councillor Paul Crossley  
Councillor Francine Haeberling

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Re-Structuring Implementation Committee: Thursday, 14th June, 2012**

You are invited to attend a meeting of the **Re-Structuring Implementation Committee**, to be held on **Thursday, 14th June, 2012** at **9.00 am** in the **Council Chamber - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Jo Morrison  
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jo Morrison who is available by telephoning Bath 01225 394358 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jo Morrison as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jo Morrison as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

## Re-Structuring Implementation Committee - Thursday, 14th June, 2012

at 9.00 am in the Council Chamber - Guildhall, Bath

### A G E N D A

1. APOLOGIES FOR ABSENCE

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

To receive any declarations from Members/Officers of personal or prejudicial interests in respect of matters for consideration at this meeting. Members who have an interest to declare are asked to:

- a) State the Item Number in which they have the interest;
- b) The nature of the interest;
- c) Whether the interest is personal, or personal and prejudicial.

Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

5. MINUTES OF PREVIOUS MEETING - 13TH MARCH 2012 (Pages 5 - 6)

To be confirmed as a correct record and signed by the Chair.

6. QUESTIONS AND STATEMENTS

7. FUTURE COUNCIL - IMPLEMENTATION PROPOSALS (Pages 7 - 12)

A new senior management structure for the Council was approved in November 2010. Supporting the future organisational model and with an increased focussed on a strategic leadership role, the structure is designed to meet the changing environment in the public sector with an increased emphasis on commissioning and bringing together various services to ensure greater integration and improved planning. It consists of three new senior posts taking primary responsibility for

- People
- Places
- Resources

together with, a collective responsibility for the corporate management of the Council alongside the Chief Executive/Head of Paid Service.

Appointments to the posts of Strategic Director – Resources and Strategic Director – People and Communities were made with effect from August 2011, when it was noted that a report on the ‘Places’ role would be brought to the Committee in due course.

This report progresses implementation of further aspects of the new senior management structure.

The Committee is recommended to:

- Ratify the decision of the Chief Executive to fill the new post of Strategic Director – Places by the transfer of the current Strategic Director- Service Delivery with effect from 1 April 2012.
- Note progress in determining a new salary range and pay for Strategic Director appointments consistent with the new role profiles.

The Committee Administrator for this meeting is Jo Morrison who can be contacted on 01225 394358.